



Fresh Harvest Kitchen Commissary Membership Rental Agreement 2026

Food Business Name:

Owner/licensee Name:

Commissary Membership Level: Retail Food Processor

Commissary Membership Fee: \$300.00 / annually

Kitchen Use Rental Rate \$20/hour

Annual Membership Fee	
Kitchen Key Deposit = \$50	
Monthly Cold Storage	
Single Door Unit \$25/month	
Single Shelf in Unit \$5/month	
Walk-in shelf unit \$25/month	
Monthly Dry Storage	
Wire shelf unit \$15/month	
Single Shelf \$5/month	
Kitchen Rental Fee \$20/hr	
Blast Freezer \$25/day	
Total due upon Signing:	

Commissary Membership Includes:

- Free advertising via SRICD and FHK's social media and other networks
- Access to SRICD's network of farms and producers for sourcing fresh products.
- Basic kitchen cleaning supplies i.e. paper towels and trash bags and trash disposal
- Products featured at FHK's Free Monthly Community Dinners
- One Free Pop-up Event featuring, Cooking Demo, Retail Sales Pop-up etc.
- Additional Pop-Ups after your 1 free event can be held as time/space of shared kitchen allows @ \$20/Hour (kitchen hourly rental rate)
- "Order Pick-Up" Days/Times - (kitchen hourly rental rate).





Fresh Harvest Kitchen Commissary Membership Rental Agreement 2026

Fresh Harvest Kitchen has 3 Food Processing Kitchen Spaces:

- Kitchen 1 – The Retail Front Kitchen/Food Demo & Cooking Class Kitchen
- Kitchen 2 – The Back Kitchen
- Kitchen 3 – The Downstairs Kitchen

Membership Agreements:

The Retail Food Processing Member & Commissary Kitchen Lessee acknowledges and agrees to the following:

- ONLY Use the Kitchen during approved and scheduled times, only Use approved kitchen space
- FHK holds the right to cancel or move members to an alternate kitchen rental space.
- Rental hours must be booked one week prior, and in be whole hour blocks
- Members will be billed at the hourly rate of hours booked regardless of the time spent.
- 72-hour cancellation is required, or member will be charged for all hours booked.
- To take part in one, 3 hour pop-up event to promote their product.
- To promote FHK by sharing FHK social media and advertising materials in good faith.
- To provide FHK with member products at 15% off of retail prices. FHK agrees to promote and sell member products in the FHK retail store at the member's advertised price.

Parking: Member may not park in the main parking lot during regular plaza hours. Parking is available on the other side of laundry mat.

No fees apply to enter FHK to take deliveries and gather/return stock/supplies for markets.
It is understood you may access rented refrigeration and dry storage any time you are using the kitchen.

Member agrees to the following as of date, year.

☐ Payment Received upon Signing Date: _____

Accepted : _____

Date: _____

Michael Riley, Acting District Manager, SRICD

Accepted By Commissary Client : _____

Date: _____

